Employment Application

PLEASE PRINT YOUR ANSWERS LEGIBLY

Print Name _____ Date _____

Last First Middle

Present address _____

No. Street City State Zip

How long have you lived there? _____ yrs. _____ months If less than 7 yrs.: Previous City(s)/State(s) of residence _____

Home Phone: _____ Cell Phone _____ Other _____

Email Address:

_____

Social Sec. No. _____ Age (only if under 18) _____

Position(s) applied for ■ Laborer ■ Apprentice Carpenter ■ Journeyman Carpenter ■ Lead Carpenter ■ Foreman

Wages desired $ _____ /hr. (must be filled out) Negotiable? ■ Yes ■ No

Employment desired: ■ FULL-TIME/PERMANENT ■ PART-TIME/TEMPORARY ■ SUBCONTRACTOR

How many hours can you work weekly? _____ Are nights okay? ■ Yes ■ No Are weekends okay? ■ Yes ■ No

What date can you start? _____

Do you have adequate transportation to work? ■ Yes ■ No

What is your means of transportation to work? ■ Full Size Pickup ■ Full Size Van ■ Car ■ Small Truck/Minivan

Do you have a valid driver's license? ■ Yes ■ No

Driver's License Number: _____ State of Issue: _____ ■ Operator ■ Commercial (CDL)

Expiration Date: _____

Have you had any accidents during the past three years? ■ Yes ■ No If yes, how many? _____

Have you had any moving violations during the past three years? ■ Yes ■ No If yes, how many? _____

Have you ever been cited for driving under the influence of alcohol or any banned substance? ■ Yes ■ No

If yes, please explain:

_____

Have you been convicted of, or pled guilty, no contest to, or received deferred adjudication for a felony or misdemeanor?

■ Yes ■ No

If yes, describe in full (use additional paper if necessary):

(A conviction, plea of guilty or no contest, or deferral is not an automatic bar to employment; all circumstances will be considered.)

Educational Record

School	Date From To	Name of School	City	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School					
College or University					
Business or Trade School					

Record of Previous Employment

Present Employer (or most recent) _____

City _____ State & Zip _____ Phone _____

Employment dates: from: _____ to/Present date _____

Starting earnings _____ Present/Final earnings _____

Last immediate supervisor's name and title _____

Reason for leaving _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Previous Employer _____

City _____ State & Zip _____ Phone _____

Employment dates: from: _____ to/Present date _____

Starting earnings _____ Present/Final earnings _____

Last immediate supervisor's name and title _____

Reason for leaving _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Previous Employer _____

City _____ State & Zip _____ Phone _____

Employment dates: from: _____ to/Present date _____

Starting earnings _____ Present/Final earnings _____

Last immediate supervisor's name and title _____

Reason for leaving _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Previous Employer _____

City _____ State & Zip _____ Phone _____

Employment dates: from: _____ to/Present date _____

Starting earnings _____ Present/Final earnings _____

Last immediate supervisor's name and title _____

Reason for leaving _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

May we contact your present and/or past employers? ■ Yes ■ No

CONSTRUCTION SKILLS

Please answer the following specific questions regarding your experience:

■ Foreman (# of years experience - _____ yrs.)

■ Lead Carpenter (# of years experience - _____ yrs.)

■ Metal Studs (# of years experience - _____ yrs.)

■ Drywall Hanging (# of years experience - _____ yrs.)

■ Drywall Finishing (# of years experience - _____ yrs.)

■ Acoustical Ceilings (# of years experience - _____ yrs.)

■ Doors/Hardware (# of years experience - _____ yrs.)

■ Trim/Millwork (# of years experience - _____ yrs.)

Please provide a detailed list of all applicable construction skills, training, and/or experience you have:

Please provide a detailed list of some significant jobs you have worked on:

Please list tools that you own and are willing to use on the job:

REFERENCES

Please list two references other than relatives or previous employers.

Name:		Name:	
Position:		Position:	
Company:		Company:	
Address:		Address:	
Telephone:		Telephone:	

LIST OF EXPERIENCE

Please complete the following and check the column that closest describes your experience:

Experience Area	**NO EXPERIENCE** (Would like to Learn)	**SOME EXPERIENCE** (Still Need Direction)	**MUCH EXPERIENCE** (Minimal direction needed)	**COMMENT**
Supervision				
Survey/Stakeout/Building layout				
Equipment operation-list type				
Concrete Slabs				
Concrete footings & foundations				
Concrete finishing				
Welding work				
Rough carpentry				
Layout walls				
Finish carpentry (trim work)				
Cabinet/countertop hanging				
Asphalt shingling				
Metal roofing				
Metal/vinyl/Hardboard siding				
Hang metal or wood doors				
Mount windows				
Steel stud framing				
Drywall finishing				
Acoustical ceiling tile work				
HVAC work				
Plumbing – journeyman or apprentice				
Steel building erection				
Pole building erection				
Residential construction				
Commercial construction				
Other skill? - please list				

AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)

I certify that all the information on this application is accurate and complete to the best of my knowledge and understand that misleading or false statements will constitute enough cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship creates an actual or implied contract of employment. I understand that if I accept employment it will be on an at-will basis. This means that either the company or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I agree to submit to drug an alcohol testing, if requested. I release the company and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I authorize the company to investigate information concerning my education, credit history, employment experiences and all other aspects of my background relevant to my proposed employment. I release the company and its employees from all liability arising from such investigation.

BY SIGNING BELOW, I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.

Signature of applicant _____ Date: _____

The company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure that opportunity for employment depends solely on your qualifications.